

**MINUTES of MEETING of PLANNING, PROTECTIVE SERVICES AND LICENSING COMMITTEE  
held BY MICROSOFT TEAMS on TUESDAY, 16 JANUARY 2024**

**Present:** Councillor Amanda Hampsey (Chair)

Councillor John Armour	Councillor Liz McCabe
Councillor Kieron Green	Councillor Dougie Philand
Councillor Graham Hardie	Councillor Peter Wallace
Councillor Mark Irvine	

**Attending:** Stuart McLean, Committee Manager  
Fiona Macdonald, Solicitor  
James Crawford, Licensing Standards Officer  
Pamela Fraser, Licensing Team Leader  
Stuart Munro, Applicant's Agent  
Elizabeth McAlpine, Applicant's Agent  
Sergeant David Holmes, Police Scotland

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Jan Brown, Audrey Forrest, Daniel Hampsey and Andrew Kain.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 3 and 14 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

**3. CIVIC GOVERNMENT (SCOTLAND) ACT 1982, THE CIVIC GOVERNMENT (SCOTLAND) ACT 1982 (LICENSING OF SHORT-TERM LETS) ORDER 2022: APPLICATION FOR GRANT OF A SHORT-TERM LET LICENCE**

The Chair welcomed everyone to the meeting. In line with recent legislation for Civic Government Hearings, the parties (and any representatives) were given the options for participating in the meeting today. The options available were by video call, by audio call or by written submission. For this hearing the Applicant's Agents opted to proceed by way of video call and Stuart Munro and Elizabeth McAlpine joined the meeting by MS Teams.

Police Scotland also opted to proceed by way of video call and Sergeant David Holmes joined the meeting by MS Teams.

The Chair invited the Licensing Standards Officer to speak to the terms of the report.

Thereafter the procedure set out in Appendix 6 of the report was followed and she invited the Applicant's Agent to speak on behalf of the Applicant.

## **APPLICANT'S AGENT**

Stuart Munro, on behalf of the Applicant, spoke in support of the application.

## **QUESTIONS FROM POLICE**

Sergeant Holmes was given the opportunity to asking the Applicant's Agent questions and he advised that he had no questions.

## **POLICE SCOTLAND**

Sergeant Holmes read out the contents of a letter from the Divisional Commander dated 31 October 2023.

## **QUESTIONS FROM APPLICANT'S AGENT**

Mr Munro took the opportunity to ask Sergeant Holmes questions.

## **MEMBERS' QUESTIONS**

The Members took the opportunity to ask the Applicant's Agent and Police Scotland a number of questions.

## **SUMMING UP**

### **Police Scotland**

Sergeant Holmes was given the opportunity to sum up and he advised that he had nothing further to add.

### **Applicant's Agent**

Mr Munro summed up on behalf of the Applicant

When asked, both parties confirmed that they had received a fair hearing.

## **DEBATE**

The Members debated the application before them.

## **DECISION**

The Committee unanimously agreed to grant a Short-term Let Licence to the Applicant subject to the following conditions while the court case has still to be determined:

1. The Applicant will not be present in or around the licensed properties when they are being let out.
2. Bookings may not be made by anyone under the age of 18 years.
3. The Applicant should have no remote access to any CCTV at the licensed properties.

It was noted that the Applicant would receive written confirmation of this within 7 days.

(Reference: Report by Regulatory Services and Building Standards Manager, submitted)